

CHELAN COUNTY COMMISSIONERS  
MINUTES OF NOVEMBER 1&2, 2021

**Monday, November 1, 2021**

**9:00:10 A.M. Opening – Pledge of Allegiance**

Chairman Bugert calls the meeting to order. Present for session are Commissioners Overbay and Gering, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity

**9:01:32 A.M. Consent Agenda**

Upon motion and second by Commissioners Overbay and Gering, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:
  - a) Pamela Gruenberg, Juvenile Probation, Step Increase
  - b) Andrea Hanson, Elections, Step Increase
  - c) Nigel Hunter, Sheriff, Resignation

**9:02:06 A.M. Board Discussion**

- LTAC meeting update
- Regional Diversion

**9:07:31 A.M. Executive Session**

Upon motion and second by Commissioners Overbay and Gering, the Commission unanimously approves to move into a 10 minutes Executive Session Pursuant to RCW 42.30.110(b) to consider the selection site or acquisition of real estate by lease or purchase.

**Executive Session is Extended by 5 minutes – *Public Notified***

**9:22:39 A.M. Move back to regular session**

**Continued Board Discussion**

- Update on Meeting with Chelan-Douglas Port District
- UCSRB Executive Director Vacancy
- Meeting with BERK RE: Organizational Assessment
- Letter of Support for Recycling Directory
- Creation of OVOF Sub-group for Firewise

**9:30:24 A.M. County Administrator Cathy Mulhall Discussion**

1. Preliminary Budget Review
2. Administration Update

**9:42:18 A.M. Action**

Upon motion and second by Commissioner Gering and Overbay, the Commission unanimously approves the action items as follows:

1. Prosecuting Attorney Sharp Copier Rental/Maintenance Agreement 20211101A5-1
2. Prosecution Service Agreement with the City of Leavenworth 20211101A5-2

9:57:39 A.M. **Wenatchee Valley Animal Control Executive Director Taylor Sharp and Deputy Mallory RE: 2022-2024 Contract**

10:41:24 A.M. **Recess**

10:59:37 A.M. **Natural Resources Director Mike Kaputa**

11:00:28 A.M. **Executive Session**

Upon motion and second by Commissioners Overbay and Gering, the Commission unanimously approves to move into a 5 minute Executive Session Pursuant to RCW 42.30.110(b) to consider the selection site or acquisition of real estate by lease or purchase.

11:05:00 A.M. **Move back to regular session**

**Discussion**

1. Professional services agreement with Quantum Spatial, Inc., for lower Icicle Creek LiDAR
2. Agreement with WA Department of Health for East Fork Mission Creek Project

11:09:20 A.M. **Action**

Upon motion and second by Commissioner Gering and Overbay, the Commission unanimously approves the action items as follows:

1. Professional services agreement with Quantum Spatial, Inc., for lower Icicle Creek LiDAR 20211101A5-3

**Continued Discussion**

- Scheduled Malaga Park Meeting
- Forest Health

**Continued Board Discussion RE: Letter of Support for Sustainable Wenatchee's WRRED Grant Application**

11:18:02 A.M. **Action**

Upon motion and second by Commissioner Overbay and Gering, the Commission unanimously approves the action items as follows:

- Letter of Support for 4 Sustainable Wenatchee's Waste Reduction and Recycling Education Grant Program 20211101C8-1

11:19:47 A.M. **Recess**

1:33:12 P.M. **Jail – Chief Smith**

**Discussion**

1. Departmental Update
2. Performance Measures Update

2:02:57 P.M. **Action**

Upon motion and second by Commissioner Overbay and Gering, the Commission unanimously approves the action items as follows:

1. Telmate, LLC (GTL) Contract Amendment 20211101A5-4
2. Interlocal Agreement for Prisoner Temporary Holding Facility 20211101A5-5

2:03:36 P.M. **Economic Development/Housing Coordinator Sasha Sleiman**

**Discussion**

1. Housing Authority Housing Needs Market Study
2. New Funding for Homeless Programs
3. Homeless Housing Taskforce Update
4. Economic Development updates

2:21:42 P.M. **Action**

Upon motion and second by Commissioner Gering and Overbay, the Commission unanimously approves the action items as follows:

1. Ending Affordable Housing for All / 2060 fund Interlocal Agreement with Cities of Cashmere, Chelan, Entiat, Leavenworth, Wenatchee 20211101A5-6
2. Homeless Housing Task Force Bylaws 20211101A5-7

2:23:10 P.M. **Recess until Tuesday Session.**

**Tuesday, November 2, 2021**

8:58:52 A.M. **Sheriff Brian Burnett**

**Discussion**

1. Columbia River Drug Task Force Purchase of Vehicle
2. Updates

9:08:32 A.M. **Executive Session**

Upon motion and second by Commissioners Overbay and Gering, the Commission unanimously approves to move into a 10 minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with legal counsel matters relating to enforcement actions, litigations or potential litigation.

9:18:14 A.M. **Move by to regular session**

9:18:39 A.M. **Action**

Upon motion and second by Commissioner Gering and Overbay, the Commission unanimously approves the action items as follows:

- |                                                                         |               |
|-------------------------------------------------------------------------|---------------|
| 3. Chelan School District 2021-2022 Contract                            | 20211101A5-8  |
| 4. Cascade School District 2021-2022 Contract                           | 20211101A5-9  |
| 5. Cashmere School District 2021-2022 Contract                          | 20211101A5-10 |
| 6. Columbia River Drug Task Force Purchase of Vehicle                   | 20211101B4-2  |
| 7. Payroll Change, Marcus Harris, Classification change – <b>add on</b> |               |

9:20:13 A.M. **Recess**

9:27:36 A.M. **Public Works Director Eric Pierson**

**Discussion**

1. Development Agreement with Robert and Holly Misenaar
2. Resolution for Interfund Loan for Cash Flow
3. Event Permit – Small Town Holidays

9:32:56 A.M. **Executive Session**

Upon motion and second by Commissioners Overbay and Gering, the Commission unanimously approves to move into 10 minute Executive Session Pursuant to RCW 42.30.110(d) to review negotiation on the performance of publicly bid contracts.

9:42:08 A.M. **Move back to regular session**

9:42:23 A.M. **Action**

Upon motion and second by Commissioner Gering and Overbay, the Commission unanimously approves the action items as follows:

1. Resolution **#2021-** Development Agreement with Robert and Holly Misenaar
2. Resolution **#2021-** for Interfund Loan for Cash Flow

**Continued Public Works Discussion RE: Open house for Knowles Road on Thursday**

10:15:20 A.M. **Community Development Director Jim Brown**

**Discussion**

1. Hearing Notice for setting on November 23, 2021 hearing date:
  - i. ZTA 21-353, Wenatchee UGA, updating land use plans, maps and regulations in the Wenatchee Urban Growth Area (UGA) as approved by the City of Wenatchee
  - ii. ZTA 21-354, Chelan UGA, updating land use plans, maps and regulations in the Chelan Urban Growth Area (UGA) as approved by the City of Chelan
2. Berk Consulting additional scope funding approval to complete City UGA code adoption process (spanning into new budget year requires BOCC approval)

10:20:15 A.M. **Action**

Upon motion and second by Commissioner Overbay and Gering, the Commission unanimously approves the action items as follows:

1. ZTA 21-353 and ZTA 21-354 Hearing Notice for November 23, 2021 hearing date 20211101H6-1
2. Additional funding for Berk contract to complete project 20211101B4-3

10:28:03 A.M. **Executive Session**

Upon motion and second by Commissioners Gering and Overbay, the Commission unanimously approves to move into a 10 minutes Executive Session Pursuant to RCW 42.30.110(i) to discuss with Deputy Prosecuting Attorney Marcus Foster matters relating to litigation.

**Extend Executive Session by 10 minutes – Public Notified**

10:43:04 A.M. **Move back to regular session**

10:45:02 A.M. **Recess**

10:58:39 A.M. **Chelan Valley Community Action Council Director Alan Walker RE: Funding Request**

11:29:30 A.M. **Adoption of 2022 Preliminary Budget**

11:36:05 A.M. **Action**

Upon motion and second by Commissioner Overbay and Gering, the Commission unanimously approves the action items as follows:

- Adoption of 2022 Preliminary Budget – *adding 1% tax increase and new construction* 20211101B4-4

11:52:27 A.M. **Adjourn**

Board adjourns until Monday, November 8, 2021.

Weekly Voucher Approval for Payment	20211101B4-1
Current Expense	\$110,390.34
Other Funds	<u>\$942,204.98</u>
Total All Funds	\$1,052,595.28

BOARD OF CHELAN COUNTY COMMISSIONERS

BOB BUGERT, CHAIRMAN

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CARLYE BAITY, Clerk of the Board